

CDA® RENEWAL PROCESS OVERVIEW

BEFORE YOU APPLY

Please make sure you meet the three requirements outlined below prior to applying to renew your CDA Credential. Candidates can submit their renewal application **up to 6 months before their expiration date**. Application and payment must be submitted before your credential expires.

PROFESSIONAL DEVELOPMENT

Complete after the issue date of the credential being renewed.



Obtain 4.5 CEUs, a 3 credit hour college course, or 45 clock hours of training.

NOTE: Training must be specific to credential type



Become a member of an ECE professional organization.

NOTE: Membership must be current at time of application



SELECT A VERIFIER

Select an early childhood professional to review and verify your training and membership documentation.

NOTE: Training and membership documentation will no longer be submitted to or accepted by the Council

CONTINUED WORK WITH CHILDREN

Complete within one (1) year of submitting your application.



Complete 80 hours of experience working with children.

NOTE: Experience must be specific to credential type



SELECT AN ECE REVIEWER

Select an early childhood professional to:

- Verify your 80 hours of work experience
- Complete a recommendation based on your work with children

NOTE: Recommendation must be based on 80 hours of work experience specific to credential type

SAFETY

Certification must be current at time of application.



Obtain in-person or blended courses in First Aid and Infant and Child (Pediatric) CPR

NOTE: Online training and training provide by individual consultants is not accepted

READY TO APPLY?



DOWNLOAD
the **free Renewal Procedures Guide** for complete details and requirements



COMPLETE
all CDA renewal requirements



APPLY ONLINE
via YourCouncil.org
(\$125)



RENEW CDA
Credentialing decision made by Council